



Kindred Oaks Complete Packages

Rates

<u>High Season</u>	Texas	Elegance	Deluxe
March- November			
Rates based on 150 guests			
Saturday Celebrations -	\$10,690.	\$12,340.	\$13,840.
Friday/Sunday events -	\$10,190.	\$11,840.	\$13,340.

<u>Low/Off Season</u>			
December, January & February			
Rates based on 150 guests			
Saturday Celebrations -	\$ 9,990.	\$11,640.	\$13,140.
Friday/Sunday events -	\$ 9,490.	\$11,140.	\$12,640.

Rates **include** all amenities listed on the second page and applicable taxes. These rates reflect an estimate based on the fixed costs of the venue, d.j, officier, map for marriage classes, day of coordinating, & the package maintenance fee, as well as the estimated flexible costs such as food, rentals and flowers. All prices are subject to the individual vendors secured, but are always given prior approval by the client.

This is a sample package based on 150 guests. Please feel free to contact us for a quote for your specific guest count number.

Additional /Optional Services: not included in Texas or Elegance packages

China Dishware package to include:
 cloth napkin, plate, fork, knife, spoon & ice tea glass per guest \$ 5.

Disposable cake dishware to include:
 paper napkins, 6” cake plates, forks per 100 guests \$ 40.

Kindred Oaks Facility: Value: dependent on day/month of year – fixed cost

- 2,300 square foot covered pavilion
- 1,500 square foot dance floor
- Dining tables and chairs
- Buffet, sign-in, cake & gift tables
- One night stay in honeymoon suite, gourmet breakfast included
- All set-up and clean-up, minus catering clean-up
- Parking attendants, free ample parking & shuttle service from parking area
- On-site management team
- One hour rehearsal
- One wedding per day, gates open at noon to get ready
- 5 hours for ceremony and reception to include ½ hour for clean-up

D.J. Service: Value: \$700.00 – fixed cost

- 4 ½ hours play time plus set-up and break down
- your choice of 4 DJ's from preferred list

Bar-tending only – Hill Country Events Value: \$180.00 per bartender – fixed cost, 1 per 100 guests

- 4 ½ hours serving time plus set-up and clean-up

“Day of” coordinating to include: Value: \$300.00 – fixed cost

- creation of time line
- assist in decorating
- distribute boutonnieres, corsages & bouquets
- coordination of ceremony
- following of time line at reception
- cake cutting services
- assist with final clean-up

“Twogether in Texas” Marriage – Life Classes Value: \$180.00 – fixed cost

- 8 hour class broken into 2 – 4hr. Sessions
- Upon completion – certificate to get marriage license free from the state (\$60.00 value)

DPS Officer Value: \$150.00 – fixed cost

- When alcohol is served, 1 onsite DPS Officer is required per 150 guests

Package Management Fee Value: \$400.00 – fixed cost

- Kindred Oaks serves as the liaison between you the client, and the vendors included in this package
- Kindred Oaks acts as “agent” and therefore distributes deposits, handles contracts, emails & phone calls for each vendor in the package
- Kindred Oaks serves as the sole point of contact for collecting monies from the client instead of the client having to work out payments with each of the 7 additional vendors included in this package

Our Complete Packages include the use of the Kindred Oaks staff to perform a very specific set of “day of coordination” duties that are listed above, under “Day of Coordinating”.

Should you wish to have a more in depth level of service, we highly recommend **Ame Soeur Events, headed by Donna Aleman**. Donna took care of us during our own daughter’s wedding and I wish EVERY family could take advantage of her services. If you decide to use her services, we would replace our existing day of coordinating services with hers and add \$700.00 to your service agreement. I’ve added my own comments to Donna’s descriptions below, in italics. By the time you finish reading it, you’ll be ready to sign her up and you should. I’m saying that and I don’t even get a commission for saying so!

Ame Soeur Events Day of Wedding Coordination Services

After all the hours of planning required to execute an event of this magnitude, don’t you deserve to enjoy the actual day once it arrives? Ame Soeur Events ensures that you will.

Pre-Wedding Services

- **Initial Consultation** – *the discovery portion of your planning. We went over all vendors being used, answered lingering questions regarding those vendors, expectations for what the day of would “look” like, went over a plan of action, complete with individual spreadsheet checklists for the bride, the groom and the mom – me!*
- **Final Planning Meeting** – *this meeting makes you feel good! All details are covered and tasks are delegated and my checklist just kept dwindling!*
- **Creation of timeline and distribution to vendors** – *makes sure everyone is on the same page!*
- **Confirmation of all vendors two weeks prior to your event**
- **Coordination of ceremony rehearsal** – *puts your mind at ease and lets you sleep the night before the BIG day!*
- **Emails, phone calls and texts are unlimited!** – *this is a biggie!*

Day of Wedding Services

- **ASE coordinator on site to assist with wedding day activities**
- **Point of contact for all vendors** – *it’s fantastic to work with someone who already knows EVERY vendor!*
- **Oversee ceremony and reception venue staff in set up**
- **Installation of décor items limited to the following: personal photos, guest book and pens, unity ceremony items, favors, bridal portrait, cake table items such as plates, napkins, forks, cutting utensils, toasting goblets and other specifically for the cake table.** – *never underestimate how much time it takes to set a table with china, silver, napkins, etc. for 150 guests!*
- **Assist photographer in pre-ceremony photos as requested** – *this alone is worth the amount of money spent on a coordinator!! If you don’t believe me, just ask any photographer!*
- **Ensure officiant has marriage license** – *we had ours, but I’m amazed at how many do forget this item!*
- **Ensure honor attendants or officiant has wedding rings** – *ditto above!*
- **Distribution of personal flowers for bride, bridesmaids, groom, groomsmen, ushers, parents, grandparents, house party and other key members of the bridal party** – *it’s not that it’s a big deal to have someone pin these on, but it IS a big deal to have someone who*

actually knows HOW! I've seen more awkward photos of corsages that were sliding off or boutonnieres that were upside down – yes, upside down!

- **Cue ceremony musicians for processional music** – one thing that she doesn't have advertised but that's actually so nice to have done is to make sure that once you're ready to walk down, your guests are actually seated, people aren't just milling around in the house, and all eyes are looking to the entrance! Then the musicians are cued, and voila – a wedding is taking place!
- **Direct processional getting bridal party lined up and ready to walk down the aisle** – ever heard of the term “herding cats”? Conjures up a funny image and it's so accurate here!
- **Loading of wedding gifts into designated vehicle for safe keeping** – SO appreciated!
- **Assist with bustling of the wedding gown** – this is such a seemingly small task, but with me trying to receive guests, it was so nice to turn around and see that my daughter had been taken care of in this regard and was ready to be announced.
- **Direct reception activities including introduction of couple to reception, first and formal dances, cake cutting, bouquet/garter toss, toasts and get away** – you'd be amazed at little the word “time” is playing in your head when you're the bride or close family member. You're too busy with the magic of the moment for it to even register so it's nice to have someone making sure that someone is keeping track of “time”.
- Again, something she doesn't advertise but that she always does, is to make sure the caterer prepares the couples dinner buffet meal so that they don't have to go through the line. This seems small, but it's such a luxury to feel waited on!
- **Cutting and plating wedding cake(s)** – sounds easy enough, but there's actually a method to the madness of cutting a wedding cake, let alone having more than one cake, so that it doesn't look like a hatchet job in the photos!
- **Boxing up of left over cake in preparation for designated person to take home** – again, another seemingly small task, but huge in its impact. Most often, there is a ton of cake to be dealt with and to have someone in charge of boxing it, and cleaning up afterward is something not too many people think of and so very much appreciated.
- **Preparation of meal and cake for couple to be placed in getaway car or venue refrigerator.** – With the couple so busy greeting and hugging guests, they often don't take time to eat enough, so this is a really nice gesture!
- **Distribution of get away items and lining up of guests in preparation for the couples getaway.** – remember that reference to “herding cats”? Ditto. This is much needed so that your guests know what to do!
- **Packing of personal décor items to be located in central location giving designated family or friends easy access to loading into vehicles** – the last thing you want to do at the end of a long planning year and finally an exhausting wedding day/evening and party is to go around looking for everything you brought in. This alone is invaluable!
- **Oversee venue clean up**
- **Access to wedding day tool kit** – I can't tell you how many times I've had random searches for folks looking for pins to fix broken zippers, feminine protection items, writing pens, band-aids, bee sting stuff, tape, scissors, you name it!

“All in all, these tasks in and of themselves, are small. Collectively, they can really make a difference in how much joy you actually experience the day of your event. I sincerely hope you're able to take advantage of the luxury of this particular vendor. I know we did and I'd personally cut out any other vendor before I'd cut this one!” – Elaine Lincoln – Owner of Kindred Oaks Wedding and Event Venue and recent mother of the bride!

CAPITAL

BARBECUE



Capital Barbecue

Kindred Oaks Texas Style Package Menu

Your choice of 2 meats from the following selections:

Mesquite Smoked Brisket or Chicken Breast, Pork Loin, & Elgin Smoked Sausage
3rd Meat - \$1.50

Your Choice of 3 side dishes:

Capital Pinto Beans, Potato Salad, Creamy Cole Slaw
Swap a "Homestyle" side ie. 5 cheese mac & cheese for \$1.00

Package also includes:

Homemade Barbecue Sauce
Sliced Pickles, Jalapenos, & Onions
Sliced Bread
Iced Tea, Lemons, Sweeteners
Ice, Cups, Plates, Napkins, Utensils

*Service Staff will set up, maintain, and clean up buffet

*Bus guest tables and clean kitchen area

*All chafing dishes, sterno, serving utensils, beverage containers, baskets, bowls, and necessary food transporting equipment is included.

*White linens and tables for the buffet and tea station are also included

*Tax and service charges included. Gratuity is just that. Gratuity.

15.00 per guest (100-150 guests)

14.00 per guest (150 + Guests)

***Additional sides & meats available.**

Visit their website at

www.capitalbarbecue.com

Prices subject to change March 1, 2012



Kindred Oaks – All Inclusive Menu Options

**\$15 per person / \$14
for groups over 150**

Bow-tie Chicken Pasta

Tender bow-tie pasta & grilled chicken in a Creamy tomato basil sauce, served with a roasted vegetable medley, mixed field greens & dinner rolls w/ butter

Herb chicken

Herb-marinated & Fire-grilled breast of chicken served w/ roasted potatoes & seasoned green beans, fresh garden salad & dinner rolls w/ butter

Lasagna

Traditional Beef Lasagna served with a roasted vegetable medley, fresh garden salad, dinner rolls & butter

All buffets served w/ Iced Tea. Salads are served w/ Ranch & Herb Vinaigrette dressings.

Upgraded Menu Options

All buffets are served w/ Iced Tea, lemon & sweeteners

Per person / groups over 150

Beef & Chicken Fajitas

\$15 / \$14

Served w/ warm flour tortillas, Charro beans, Spanish rice, sour cream, fresh guacamole, grated cheese, chips & homemade salsa

Chicken Marsala

\$16 / \$15

Served w/ butter herb pasta, a vegetable medley, mixed field greens & rolls

Chicken w/ Garlic Cream Sauce

\$16 / \$15

Served w/roasted new potatoes, a vegetable medley, fresh garden salad & rolls

Visit their website at

www.courtneycatering.com

Prices subject to change March 1, 2012